

## **CHAPTER ADVISORY COUNCIL TERMS OF REFERENCE**

### **Purpose**

The purpose of the Chapter Advisory Council is to facilitate liaison and cooperation between the national organization and the Chapters, by providing advice to the Board and its President.

### **Membership and chair**

Each Chapter of the Canadian Company of Pilgrims may appoint one delegate to represent their Chapter on the Chapter Advisory Council. The delegate will normally but not necessarily be a coordinator or co-coordinator. Chapters with more than 100 CCoP members may appoint an additional member.

The Board will appoint a person or persons to chair the Council.

### **Meetings**

The Council will meet at the call of the chair or of the majority of the members. Meetings will normally be held by teleconference, at the expense of the Canadian Company of Pilgrims. Since the Council serves an advisory role, no quorum is required.

### **Responsibilities**

1. To act as a conduit of information from the national organization to the chapters, and vice versa.
2. To appoint members to the CCoP's Nominations Committee.